

**BelovED Community Charter School
Regular Board Meeting
Thursday, November 21, 2019, 7:00 pm
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 7:10 PM by Nicole Jackson.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/20	X		
Sam Mikhail	6/30/21		X	

Ken Schultz – Principal, Gr 6 - 9, Acting Executive Officer/Lead Person

Michele Link – Principal, K - 5

Laura Tasic – School Business Administrator/Board Secretary, BCCS

Duanne Moeller – Director of Operations

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

II. Approval of Minutes from October 17, 2019 Regular Board Meeting.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail				X

III. Human Resources

- 2019-11-21-19-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the School Year 2019 – 2020, effective September 1, 2019 – June 30, 2020.

Hire	Position	Salary	Start Date
Francisco Santoni	Teacher	\$59,000	November 4, 2019
Benjamin Kaminski	Teacher	\$58,000	November 18, 2019
Crystal Covington	Teacher Gr 3 (replace Hurm)	\$63,000	December 2, 2019
Nedra Gunter	Senior Closing Guard (Part time)	\$14/hour	November 7, 2019
Jamal Glover	Security Guard (Full time)	\$12/hour	November 11, 2019
Justin Moreau	Bus Aide	\$16/route	November 15, 2019
Kristy Douglas	Bus Aide	\$16/route	November 15, 2019
Chandra Keyes	Bus Aide	\$16/route	TBD
Javier Tumbaco	Bus Driver	\$29.50/route	TBD

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 2. 2019-11-21-19-02** Resolved, the BCCS Board of Trustees approves the following Stipends for the School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Michael Long	HIB Coordinator	\$2,000
Michael Jeter	HS Boys Basketball Head Coach	\$2,000
Dale Waul	MS Boys Basketball Head Coach	\$2,000
Joel Rodriguez	MS & HS Boys Basketball Asst. Coach	\$2,000
Marguerite O'Brien	MS Girls Basketball Head Coach	\$2,000
Maria Velez	MS Girls Basketball Asst. Coach	\$1,000
Maura Carney	HS Girls Basketball Head Coach	\$2,000
James Hooper	HS Girls Basketball Asst. Coach	\$1,000

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

IV. Field Trips

- 1. 2019-11-21-19-03** Resolved, the BCCS Board of Trustees approves the following Field Trips:

Date	Grade	Destination/City	Amount
Date	Grade	Destination/City	Amount
December 2, 2019	5 th	Liberty Hall Museum, Union, NJ	\$1,597.50
December 9, 2019	4 th	Branch Brook Roller Skating STEM Project, Newark, NJ	\$1,702.50
February 5, 2020	1A	Jersey Explorer Children's Museum,	\$370

		East Orange, NJ	
February 6, 2020	1B	Jersey Explorer Children's Museum, East Orange, NJ	\$370
February 12, 2020	1C	Jersey Explorer Children's Museum, East Orange, NJ	\$370
February 13, 2020	1D	Jersey Explorer Children's Museum, East Orange, NJ	\$370
February 14, 2020	1E	Jersey Explorer Children's Museum, East Orange, NJ	\$370
December 12, 2019	6 th	Branch Brook Roller Skating STEM Project, Newark, NJ	\$1,702.50
December 20, 2019	8 th	Branch Brook Roller Skating STEM Project, Newark, NJ	\$1,702.50
TBD	9 th	Branch Brook Roller Skating STEM Project, Newark, NJ	\$1,702.50

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

V. Business

- 2019-11-21-19-04** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of October 18, 2019 – November 21, 2019, in the amount of \$659,834.93.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail				X

- 2. 2019-11-21-19-05** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 11/30/19 and 12/15/19 each in the amount of \$410,000.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 3. 2019-11-21-19-06** Resolved, the BCCS Board of Trustees approves of the submission of the October 2019 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 4. 2019-11-21-19-07** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Premier Snow Management for snow removal, ice or a combination of both. Services addresses are as follows: 508 Grand Street, 531 Grand Street and 70 State Street, Jersey City. A two year season agreement to begin January 1, 2020.

2019-2020 Season & 2020-2021 Season

508 Grand Street

Parking lot & Sidewalks:

1-3: \$575.00

3.1" & up: \$90.00 additional

De-Icing: \$535.00 per app

70 State Street

Parking Lot & Sidewalks :

1-3": \$210.00

3.1" & up: \$30.00 additional

De-Icing: \$195.00 per app

531 Grand Street

Sidewalk only:

1-3: \$230.00

3.1" & up: \$35.00 additional

De-Icing: \$210.00 per app

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 5. 2019-11-21-19-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a Lease agreement with Redeemer Jersey City for the use of Room 102, 104, 105, 106, 107, 112, and 114, along with the Main Lobby, bathrooms and parking garage at 531 Grand Street every Sunday from 8:30am until 12:30pm. Term of lease will be for four (4) years, commencing January 1, 2020 and to terminate December 31, 2023. Calendar year one (1) Rent - \$2,167/month (\$26,004 annual). Calendar year two (2) Rent - \$2,167/month (\$26,004 annual). Calendar year three (3) Rent - \$2,232/month (\$26,784 annual). Calendar year four (4) Rent - \$2,232/month (\$26,784 annual).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 6. 2019-11-21-19-09** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a Lease agreement with Global Soccer Academy.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 7. 2019-11-21-19-10** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a Lease agreement with Jersey City Youth Soccer.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			

S. Mikhail				X
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- 8. 2019-11-21-19-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Nearpod, Inc., in the amount of \$8,000.00 for a digital site license to Flocabulary Program (all grade levels) and Common Lit Program (Gr 6 – 9).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 9. 2019-11-21-19-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with Hoover Truck Centers for six (6) fuel injectors totaling \$3,626.58 for repairs to Bus no. 15.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 10. 2019-11-21-19-13** Resolved, the BCCS Board of Trustees approves the Annual Fiscal Questionnaire and its submission to the NJDOE.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

11. 2019-11-21-19-14 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a Lease agreement with New Jersey City University (NJCU) at a rate of \$17/hour/intern whereby NJCU students will provide instructional assistance to students attending BCCS. In addition, BCCS will cover the \$1,000.00 stipend/per semester for the University Lead student and costs for one passing praxis core exam per trainee, substitute license and fingerprinting.

Motion: S. Risalvato	Second: S.Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

12. 2019-11-21-19-15 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$66,600.00 to Newark Wire Works. Inc. for the partial payment of Application Certification for the High School facility to be reimbursed by Friends 2 upon draw down of the next construction loan funds.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			

S. Mikhail				X
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13. 2019-11-21-19-16 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$62,305.00 to 10-SPEC for the purchase and installation of additional lockers at the High School to be reimbursed by Friends 2 upon draw down of the next construction loan funds.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

14. 2019-11-21-19-17 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$1,594.00 to 10-SPEC for the purchase of an additional locker base for installation at the High School to be reimbursed by Friends 2 upon draw down of the next construction loan funds.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

15. 2019-11-21-19-18 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$4,999.00 to Rosetta Stone for a site license for online access language lessons.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

16. 2019-11-21-19-19 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$3,900.00 to Hufnagel Landscape Design & Construction Group Inc. for tree planting along Woodward Street adjacent to the High School facility.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

17. 2019-11-21-19-20 Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$1,995.00 to Altigro Pension Services, Inc. to process the IRS' required restatement of the retirement plan document of BCCS 403(b) Plan.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 18. 2019-11-21-19-21** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$7,785.00 to American Paper & Supply company for a Speed Ex Cord-electric 5 gallon carpet extractor and Nobles walk behind scrubber for use in the High School facility.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 19. 2019-11-21-19-22** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$5,000.00 to Air Group and a an approved Roof Repair company for the repairs to the HVAC unit (i.e., damaged condenser, panel), along with repair to the roof (i.e. gashes on roof top) at the High School facility.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 20. 2019-11-21-19-23** Resolved, the BCCS Board of Trustees to enter into an agreement with Atlantic Environmental Solutions, Inc. in the amount of \$1,900.00 for Radon Testing. These services are requested in order to meet the necessary licensing requirements for the New Jersey Child Care Subsidy Program.

Motion: S. Risalvato	Second: S. Bell			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

21. 2019-11-21-19-24 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DLeon Auto Repairs for diagnostic, fuel injectors replacement on Bus no. 15 in the amount of \$2,300.00.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

22. 2019-11-21-19-25 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DLeon Auto Repairs for engine work on Bus no. 14 in the amount of \$5,800.00.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 23. 2019-11-21-19-26** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with DLeon Auto Repairs for a new engine on Bus no. 10 in the amount of \$7,700.00.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 24. 2019-11-21-19-27** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$4,075.78 to Air Group maintenance work (i.e., labor & material to replace the motor pulleys) on various HVAC units at the Main Elementary building.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- 25. 2019-11-21-19-28** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an Annual Preventative Maintenance agreement with Air Group. LLC. for a plan term of 12/01/2019 – 11/30/2020 in the amount of \$9,750.00 on the mechanical HVAC units at the Middle School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

26. 2019-11-21-19-29 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a two (2) year agreement with Windstream for Telecom and Ethernet Internet Services for all the BCCS campus buildings. A portion of is E-rate funding (85% data).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

27. 2019-11-21-19-30 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to update the time of the December 19, 2019 Monthly Board Meeting to 6pm.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

VII. Public Comment on Non-Agenda Items

1. None.

VIII. Other Business

1. Latest update on HIB provided by the Principal (Gr K-5), three (3) submitted, none met the specific criteria to be qualified as HIB for the month of November.
2. Discussion on K – 5 - Social Emotional Learning, After School intensives, reading/writing programs.
3. Discussion on K – 5 Chromebooks – transition from paper to computer testing.
4. Discussion the implementation of more weekly teacher observations across the board for Gr 6 – 9. Maintained on an excel tracker which includes an action step – visual flow that the Coach and teacher can see and refer to.
5. Discussion Middle School – modify North Star by tailoring to students.
6. Discussion on switch from Lexile Reading level standards to North Star.
7. Discussion of student culture, culture report, uniforms, academics, and practice clinics.
8. Discussion by the Director of Operations on voice, data, signage, landscaping, website upgrades, and ADP Clock-In.
9. IT – Chromebooks Asset tags assigned.
10. Multi-Purpose Room – six to seven months project to build. September 2020 anticipated completion. Issued hardship letter regarding loss of space due to three foot water level.
11. Grades K – 9 donated 4,124 pounds of food to the Hillside Food Bank.

Adjournment at 9:06pm